



# Swann Keys Civic Association Clubhouse Use Policy Covid-19 Guidelines / Policy

The following Guidelines / Policies must be followed by any individual or group that is using the Clubhouse until Covid-19 Restrictions are relaxed or removed.

1. The Clubhouse is open to Residents and accompanied guests in “Good Standing” at this time.
2. Each group or individual must have a designated Leader who will be present for the activity.
3. All user of the Club House must sign a Covid-19 Waiver Form.
4. Pool Waivers signed in past are valid.
5. Leaders are to verify a Covid-19 Waiver form has been signed using the Waiver Log Book.
6. Clubhouse users and Leaders must sign in and out of the facility and provide time of both.
7. The Log Book will be used for Covid-19 contact tracing purposes.
8. Masks must be worn when social distancing is not possible.
9. The Clubhouse is monitored by security cameras.
10. Leaders must spray all Hard Touch Surfaces with provided disinfectant prior to and after use.
11. Items such as pool balls and sticks, cards and other items are considered Hard Touch Surfaces.
12. Leaders are responsible for enforcing Masks, Social Distancing and Disinfection.
13. Causal / Non-Group uses can use the facility following the above rules.
14. Leaders, Residents and Guest agree to follow the above guidelines.
15. Failure to adhere to these guidelines places the Swann Keys Community at a higher risk.
16. Butch Wienhold will continue to coordinate the current schedule of user / events being held in the Clubhouse.
17. The SKCA Board of Directors reserves the right to close or terminate use privileges if violations of the above are confirmed.
18. Any issues or questions related to this Policy / Guidelines should be address to the Security Chairman and Office during business hours.

These and other Swann Keys Civic Association Covid-19 Policies / Guidelines are design to keep everyone using our facilities as safe as possible. We appreciate your cooperation.

Swann Keys Civic Association, Board of Directors 2020/2021 -